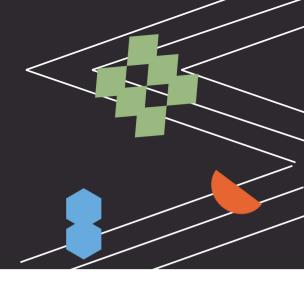


Employment Agreement

5/26/26



Dear [Potential Employee Name],

We are pleased to offer you a full-time position at [Company Name].

This Employment Contract ("Contract") is made and entered into on [Date], by and between:

• Employer: [Company Name], a company registered in [Location], with its principal place of business at [Company Address] ("Employer"),

AND

• Employee: [Employee Name], residing at [Employee Address] ("Employee").

1. POSITION & DUTIES

The Employer agrees to hire the Employee as a Customer Service Representative. The Employee shall perform duties including, but not limited to:

- · Assisting customers via phone, email, and chat.
- Resolving inquiries and complaints professionally.
- Maintaining accurate records of customer interactions.
- Following company policies and procedures.

2. EMPLOYMENT TERM

Employment will commence on [Start Date] and will continue on an at-will basis unless terminated by either party with proper notice as per Section 6.

3. COMPENSATION

The Employee shall receive a salary of \$[Amount] per [hour/month], payable in accordance with the Employer's payroll schedule. The Employee may also be eligible for bonuses or incentives based on performance.

4. WORK SCHEDULE

The Employee is expected to work [Number] hours per week, with standard working hours from [Start Time] to [End Time], subject to scheduling adjustments as necessary.



5. BENEFITS

The Employee will be entitled to benefits including, but not limited to:

- [Health Insurance, Retirement Plan, etc. if applicable].
- · Other benefits as per company policy.

6. TERMINATION

Either party may terminate this contract with [X] days' written notice. Immediate termination may occur for cause, including but not limited to misconduct, policy violations, or unsatisfactory performance.

7. CONFIDENTIALITY & COMPANY PROPERTY

The Employee agrees to maintain confidentiality regarding company information and return all company property upon termination.

8. GOVERNING LAW

This Contract shall be governed by and interpreted in accordance with the laws of [Jurisdiction].

9. ENTIRE AGREEMENT

This Contract represents the entire agreement between the parties and supersedes any prior understandings. Any modifications must be in writing and signed by both parties.

IN WITNESS WHEREOF, the parties have executed this Contract as of the date first written above.

Employer:	Employee
Name:	Name:
Date:	Date: